

## PRELIMINARY PROJECT PROPOSAL

HAND-IN MAY 1<sup>st</sup> – LECTURERS

Format	Extent	Content
Project title (preliminary)	One sentence	The project title must be short and precisely worded in one sentence.
Project description (preliminary)	3-4 text pages	<p>The project description must include <b>what</b> you propose to investigate (scope), <b>how</b> you propose to do it (project plan) and <b>why</b> (aim).</p> <p>Your project description should include, but is not limited to, discussion of the following points:</p> <p><b>What</b> you propose to do:</p> <ul style="list-style-type: none"> <li>- Identify one or more key aspects of Universal Design that you wish to gain knowledge about during your exchange visit to inform your own teaching practice, policies, and/or subjects – preferably formulated as a problem statement for investigation.</li> <li>- Describe the specific objectives of your investigation in relation to how it strengthens your teaching activities and curricula development within Universal Design as a means to generate a more inclusive society for all in Denmark.</li> </ul> <p><b>How</b> you propose to do it:</p> <ul style="list-style-type: none"> <li>- Describe where you will gather your knowledge, including your preliminary ideas for the organization of your exchange visit and the academic resources you want to involve (environments, facilities, and people).</li> </ul> <p><b>Why</b> is your project important?:</p> <ul style="list-style-type: none"> <li>- Describe your professional interests and perspectives motivating your investigation.</li> <li>- Argue how your exchange visit serves to innovate and impact teaching practices, policies, and/or subjects in a Danish context.</li> <li>- Explain how your investigation demonstrates inclusive approaches to human beings, explores Universal Design as a value-based design principle, and, ultimately, supports the pledge to Leave No One Behind in a future sustainable society, regardless of ability.</li> <li>- Define the ultimate outcome of how your exchange visit strengthens your teaching activities and curriculum development in Universal Design. And, if possible, describe expected impact in your home institution.</li> </ul> <p><i>NB: You are to word your project description for reviewers from other disciplines than you own.</i></p>
References	1-2 text pages	Provide a source of references for your project description.
Illustrative material (optional)	1-4 pieces	<p>Illustrative material may be included in the preliminary project proposal, but it is not mandatory.</p> <p>Illustrative material could include, but is not limited to, self-developed or existing drawings, figures, models, tables and/or photos.</p>

		<i>NB: This material is to support the descriptions of <b>what</b> you propose to investigate (scope), <b>how</b> you propose to do it (project plan) and <b>why</b> (aim).</i>
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**Format Requirements:**

- A4, Single-spaced, 10-point font, 1-inch margins.
- Use headers and/or bullets to organize and convey key elements; use page numbers.
- File type: Adobe PDF.
- Do not include hyperlinks or direct reviewers to external websites.

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